



1 _____

MAILING ADDRESS

Company Name: _____

Street/PO Box: _____

City: _____ State/Province: _____

Zip/Postal Code _____ Country: _____

Telephone: _____ Fax: _____

Email Address: _____

Website: _____

Marketing Director: _____

Person in Charge of Exhibit: _____

What do you plan to exhibit?

(Please list your product or service) _____

BILLING ADDRESS (if different from above)

Must Provide to Ensure Accurate Billing

Company Name: _____

Street/PO Box: _____

City _____ State/Province _____

Country _____ Zip/Postal Code _____

2 _____

DEPOSIT

A deposit equaling 50% of the total cost of exhibit space must accompany this application. The balance must be paid by February 1, 2010. Applications received on or after February 1, 2009 must be accompanied by full payment.

DBC CANCELLATION POLICY

Diversified Business Communications (DBC) must receive all cancellations in writing. Written notice of cancellation may be provided by mail, fax or e-mail to Diversified Business Communications, PO Box 7437, 121 Free Street, Portland, ME 04112-7437. Cancellations received by DBC on or before February 1, 2010 shall be subject to a cancellation fee equal to 50% of the total cost of cancelled space. Cancellations received by DBC after February 1, 2010 are subject to a cancellation fee equal to 100% of the total cost of cancelled space. If space is reduced, the net reduction will be treated as a cancellation of that space. The Exhibitor acknowledges and agrees that DBC shall be entitled to retain the payments described above with respect to any cancellation by the Exhibitor. All outstanding cancellation fees are payable immediately upon cancellation.

3 _____

PAYMENT TERMS

- 1.) 50% deposit due with contract
- 2.) 50% due on or before February 1, 2010

- Check or Money Order;** *DRAWN on a USA Bank and in US DOLLARS ONLY*
Made payable to All Things Organic
P.O. Box 3421 ~ Boston, MA USA 02241-3421
Fax signed contract to Lisa Murray at 207-842-5503

REMITTANCE CHECKLIST

- Fax signed contract to Lisa Murray at 207-842-5503
- Mail Booth Deposit to address above
- Completed & signed contract (retain copy for your records)

4 _____

OTA MEMBER:

\$30.00/sf x _____ x _____ = _____

Total Square Feet **TOTAL COST \$** _____

CORNER FEE FOR OTA MEMBERS:

\$150.00/per corner x = _____

Total Corners **TOTAL COST \$** _____

NON-OTA MEMBER:

\$35.00/sf x _____ x _____ = _____

Total Square Feet **TOTAL COST \$** _____

CORNER FEE FOR NON-OTA MEMBERS:

\$175.00/per corner x = _____

Total Corners **TOTAL COST \$** _____

5 _____

BOOTH PREFERENCES

Please list your booth number selection(s) in order of preference.

1st 2nd 3rd 4th

Space Dimensions _____

Booth Total..... = Total \$ _____

Payment Sent..... = Total (\$ _____ **)**

OTA Member

6 _____

It is the responsibility of each exhibiting company to ensure that all products displayed at All Things Organic™ are in compliance with appropriate organic regulations where the product will be sold. An example of an applicable regulation includes the USDA National Organic Program. Products exhibited must fall into one of the following categories: certified organic products; products containing certified organic ingredients; distribution or promotion of certified organic products; products, services, technology and equipment supporting organic agriculture and trade; products and services allowed for use in certified organic production. Ingredients or products intended for use in organic farming or processing and products such as farming supplies and processing aids, must be compliant with applicable organic regulations. Personal care products, pet products, dietary supplements, textiles, cleaning products and other products that are not regulated by the USDA and/or the Canadian national organic standards must only claim they include specified certified organic ingredients or components, unless the product meets specified organic certification standards. All companies should have appropriate certification information available at the show. Products and or companies that do not meet these requirements will be removed from the show.

Initials _____ Date _____ Certification agency _____

7 _____

AUTHORIZATION

We agree to abide by all Conditions, Rules and Regulations Governing the All Things Organic included with this application. We understand that acceptance of this application by show management constitutes a legal and binding contract.

Contract must be signed & sent with deposit to secure booth.

Signature: _____

Print Name: _____